



FINANCIAL SERVICES INVITATION TO PAY RENT BY DIRECT DEBIT

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ballpoint pen and send it to:

Chester & District Housing Trust Limited
Centurion House
77 Northgate Street
Chester
CH1 2HQ

Originators Identification Number

4 0 7 8 6 5

Name: _____

Address: _____

Telephone Number: _____

Name(s) of Account Holder(s)

Bank/Building Society account number

_____|_____|_____|_____|_____|_____|_____|_____|

Branch Sort Code

_____|_____|_____|_____|_____|_____|

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address

Postcode

Your Account Number

_____|_____|_____|_____|_____|_____|

Please tick your preferred monthly payment date

6th of each month 13th of each month 20th of each month 27th of each month

Instructions your Bank/Building Society

Please pay Chester & District Housing Trust Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Chester & District Housing Trust Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Chester and District Housing Trust will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Chester and District Housing Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Chester and District Housing Trust or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when Chester and District Housing Trust asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.